

CALIFORNIA EMERGENCY SERVICES ADVISORY BOARD (CESAB)

MINUTES OF MEETING

January 31, 2002

Hyatt Orange County
11999 Harbor Boulevard
Garden Grove, CA

I. Call to Order

Daphne Rhoe, 9-1-1 Office, Program Manager, called the meeting to order at 1740 hours.

II. Roll Call – Sign In

Karen Bottancino – Los Angeles Police Department
John Bush – Santa Clara County Communications
Joan DeCrescenzo – 9-1-1 Office
John Marengo – 9-1-1 Office
Rex Martin – San Francisco Emergency Communications Department
Patty McGearry – Sacramento City Police Department
Bill McMurray – Marin County Sheriff's Department
Teresa Murray – Sacramento County Sheriff's Department
Karen Portlock – Ventura County Sheriff's Department
Daphne Rhoe – 9-1-1 Office
Tim Riley – Newport Beach Police Department
Joy Willis – Shasta Area Safety Communications Agency
Marianne Wolf – Yolo County Communications
Sue Wright – California Highway Patrol

III. Approval of the Minutes

Approval deferred until February 6, 2002. All comments are due to Daphne Rhoe by this date. With no response, minutes will be approved on February 7, 2002.

IV. Discussion of Subcommittees

CLEC Subcommittee- Karen Portlock noted significant improvements in coordination and communication between PSAPs and CLECs. Karen proposed the CLEC subcommittee be dissolved and deferred to the Technical Issues Forum. John Bush suggested this subcommittee may be reconvened at a later date, if needed.

CPE Subcommittee - Tim Riley proposed the CPE subcommittee be dissolved. He supported this proposal by stating that we need some time to adjust to the many new changes, then reconvene the subcommittee at a later date, if needed.

Wireless E9-1-1 Subcommittee - Sue Wright proposed that a new Wireless E9-1-1 subcommittee be considered by the new Board.

3-1-1 Subcommittee – Daphne Rhoe stated there is no need for this subcommittee as of this date and future need for this subcommittee will depend upon presentation of new legislation regarding implementation of a 3-1-1 Program.

Non Traditional Access Subcommittee – General discussion explored the purpose of this subcommittee. Gather models only? Develop standards? Provide non-endorsement information on a website? Sue Wright and Marianne Wolf will continue efforts in this area. Bill McMurray distributed copies of the following documents:

ON-STAR GLOBAL TRACKING SYSTEM for Los Angeles Police Department
MEDICAL ALERT ALARMS from Northern California EMS
TELEMATICS SYSTEMS for Marin County Sheriff's Office

Training Subcommittee – Joy Willis stated that the committee never held a meeting, however she reported that POST has taken a more aggressive role in training dispatchers with increased training. Rex Martin asked if it is possible for the State 9-1-1 Office to reimburse individuals directly as accomplished by POST. Daphne Rhoe responded that the Program was established to reimburse local agencies and the language prohibits direct reimbursement to an individual.

Network Reliability Subcommittee – Karen Bottancino stated that the committee has never held a meeting. She asked if there still is a need. General discussion included Karen Portlock stating a need for PSAPs to have information regarding network outages. Discussion continued regarding original goal of this subcommittee to establish communication recommendations, to advise the 9-1-1 Office and advise PSAPs. It was suggested that this subcommittee including Karen Bottancino, Rex Martin, and Karen Portlock be expanded to support 9-1-1 Office activities in the planning and development of the 9-1-1 Next Generation Network. Daphne Rhoe suggested the subcommittee be renamed the **Next Generation Network Subcommittee**; that goals be defined, and new members be recruited in a future CESAB meeting. NOTE: As a follow-up to the meeting, Daphne Rhoe agreed to distribute a copy of the Proctor Newsletter to Board members.

V. General Discussion

VENDOR TRAINING – General discussion regarding vendor feedback to various Board members during the CalNENA Conference identified vendor confusion regarding funding issues. Vendors have many questions and would welcome some training sessions. Daphne Rhoe stated that the 9-1-1 Office will coordinate training for CPE contracted vendors that may be coordinated into one big meeting or multiple events. The 9-1-1 Office will coordinate training activities in a forum to be determined.

WORKSTATION PROVISIONING – Daphne Rhoe assured the Board that the 9-1-1 Office will work with PSAPs to assure they have adequate funding based on call traffic. Also, annual funding allotment modifications recalculated in the years following installation will be retroactive to the installation date, not to exceed an installation date of January 1, 1995. Sue Wright asked if the wireless calls that go to the PSAP via a 7-digit number will be included in call volume formulas? John Marengo stated that all emergency call traffic has been factored into the formula used to determine call volume.

ADDITIONAL NON-FUNDED 9-1-1 TRUNKS – Karen Bottancino asked Daphne Rhoe if it is possible for PSAPs to purchase non-funded, extra 9-1-1 lines, via the existing agreements with Pacific Bell and Verizon. Daphne suggested that the PSAP inquire directly to the appropriate ILEC, but the group consensus was that this would not be possible.

REIMBURSE FOR CESAB PARTICIPATION – A group discussion recommends the 9-1-1 Office revisit the issue of reimbursement for time and travel related to Board member participation in CESAB.

PROCUREMENT OF STATEWIDE 9-1-1 ANI/ALI DATABASE – Bill McMurray asked Daphne Rhoe if the 9-1-1 Office will begin procurement efforts to replace the current statewide 9-1-1 database. Daphne replied that the 9-1-1 Office is contracting with a consulting firm to evaluate the entire 9-1-1 infrastructure with the intent of providing a logical migration path forward.

VI. Meeting Schedule

The next meeting is scheduled for April 3, 2002. The meeting will be hosted by the 9-1-1 Office in Sacramento. The specific location and time will be provided following identification of selected new members of the CESAB. Daphne Rhoe noted that the agenda for the next meeting, including outgoing and incoming members, should include:

- Review Board By-Laws
- Brief synopsis of successes and failures of first two-year term
- Review goals of existing and proposed subcommittees
- Schedule future meetings for next full year

VII. Meeting Adjourned – 1910 hours